The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Lowell R. McGlothin; Commissioner Sasha L. Rittenhouse; Jennifer Hutchinson, County Administrator; Michelle Noble, Assistant County Administrator/Human Resources Director; Angela Wheeler, Commission Clerk; Beau Thompson, Assistant County Prosecutor; Michael Cooper, Public Information Officer; Tom O'Neal and Ron Coss, Veterans Service Commission; Sydney Dawes, Springfield News Sun.

Commissioner Wilt called the meeting to order and introductions were made.

Agenda Review:

Ms. Hutchinson reviewed the agenda.

Resolution 2023-0078 authorized contract with Fazio Color Shop, Inc. on behalf of the Buildings and Grounds Director for as needed floor covering, window blinds, and installation.

Resolution 2023-0079 authorized contract amendment #3 with Northwoods Consulting Partners, Inc. on behalf of Job and Family Services to extend the contract for an additional year. This contract is to provide Gold Level Software maintenance and support.

Resolution 2023-0080 authorized law enforcement contract with Mad River Township on behalf of the Sheriff's Office. Commissioner Wilt said she would like to note the Sheriff's Office covers the County as a whole but the contract ensures there is a deputy in the location at all times. Commissioner Rittenhouse asked if this contract is one the County has every year. Ms. Hutchinson verified it is.

Resolution 2023-0081 authorized Fire and EMS Dispatching contract with Harmony Township.

Resolution 2023-0082 instructed Clerk to advertise for bids for New Carlisle Smith Park Year-Round Shelter House Project on behalf of Community and Economic Development. This is CDBG project funds for COVID. Commissioner McGlothin asked if this is the normal time given for bids. Ms. Hutchinson said yes, it is usually two (2) weeks.

Resolution 2023-0083 authorized grant submission to Office of Criminal Justice Services on behalf of the Sheriff's Office. This grant addresses firearm related crimes and forensics through the establishment of a Crime Gun Intelligence Center.

Resolution 2023-0084 accepted grant agreement with Office of Criminal Justice Services on behalf of the Sheriff's Office for retention bonuses and violence reduction. The Sheriff's Office was successful in receiving this grant.

Resolution 2023-0085 authorized acceptable Use Policy for Clark County Public Safety Users. This is the new system for the 9-1-1 Dispatch. The policy defines what is acceptable and not acceptable. Commissioner Wilt said she reviewed the policy and as a matter of procedure for us, the County might need to update the cloud-based programs to allow for shared users for things such as Zoom. Mr. Cooper said we are currently working on items for shared users. Commissioner Wilt said she also wondered about Section 4.1, 2, the use of the term 'highly discouraged'. She said County employees should never be using work computers for personal reasons. Ms. Noble commented that the County has issued disciplines for personal use of County computers. Commissioner Wilt said the policy should note that it refers to the Personnel Manual. Ms. Noble said the Sheriff's Office has their own HR handbook. Mr. Thompson said this policy would also apply to the township and city employees who

are using the 9-1-1 dispatch system. It is not just County employees. Commissioner Wilt verified this policy is only for Public Safety system use. Ms. Hutchinson confirmed it is. Commissioner Wilt said this policy is very important to have in place.

Resolution 2023-0086 approved payment #8 to ArmCorp Construction, Inc. for the Home Road Renovation project.

Resolution 2023-0087 approved payment #9 to ArmCorp Construction, Inc. for the Home Road Renovation project.

Resolution 2023-0088 approved payment #2 to Arcon Builders, Ltd. for the Fair Board Office Building project. Ms. Hutchinson said Arcon Builders is pouring the foundation and then the framing should start going up.

Resolution 2023-0089 authorized closure of funds. Ms. Hutchinson explained four (4) funds have insignificant balances so the County is closing these funds and moving the balances (\$5.31) to the general fund. Ms. Hutchinson said she is not sure if a resolution is necessary but thought it is the best way to handle the closures.

Resolution 2023-0090 authorized salary and wage adjustments. Ms. Hutchinson said the County will backdate the increase to the first full pay period in January. This is for non-union employees.

Resolution 2023-0091 approved issuance of warrants for then and nows.

Resolution 2023-0092 acknowledged and certified the County's total road mileage certification of 308.022 for the year 2022. Commissioner Wilt said this should be the same mileage as last year minus the County roads that were vacated.

Resolution 2023-0093 re-appointed Jo Anderson to the County Planning Commission. Her new expiration date will be December 2025. Jo Anderson works part-time at the dog shelter. Discussion ensued.

Resolution 2023-0094 authorized placement on Tax Duplicate for uncollected water and sewer use charges on behalf of the Utilities Director.

Resolution 2023-0095 approved travel/expense allowances for the week.

Commissioner Updates:

Commissioner McGlothin said he went to Indianapolis with his son and two grandsons for hockey. They had a good time.

Commissioner Rittenhouse said she went to Springfield-Clark CTC for a tour. They are doing neat things there. They are going in the technical field direction. It is great the kids can start in high school and she appreciates what they are doing for our community.

Commissioner Rittenhouse went to Columbus and met with representatives and Chief Justice Kennedy. She also met with Senator Hackett and Representative Willis. She met the Agriculture Chair and Director of Agriculture.

County Administrator Updates:

Ms. Hutchinson said there was a Directors Meeting yesterday. The County still has several openings in various departments. The County will have a shred day in the spring. It will be at Springview. The Re-Entry Director is working on the software for case management. She is also writing more grant applications. The Dog Warden still

has several dogs at the shelter. There are many aggressive dogs. A woman was attacked by a pack of dogs. Ms. Click is meeting with the Police and Sheriff's Department to discuss procedures. There is more retail coming to the community. Panda Express will be in front of Kohls on Bechtle and Chipotle on South Limestone. Skyline will be coming to Clark County.

Ms. Hutchinson said the County still has several projects going on. Mr. Swank is getting estimates on the jail mezzanine. They are finishing security badges at Springview and the Courthouse.

Mr. Cooper is finalizing the Annual Report. He is still waiting for a few more departments to send in their information.

Job and Family Services said the Public Health Crisis is ending and the public will no longer receive the extra funding. Commissioner Wilt asked if we would have specific case managers to help people transition through that change. Ms. Hutchinson said they would be able to contact case managers.

Calendar Review:

Commissioner Wilt said Land Bank is meeting today at noon.

Commissioner McGlothin said the TCC meeting is Friday.

Commissioner Wilt said she went to the kick-off of the Interstate 70 interchange traffic study. They are also looking at 41 and 40. She said it sounds like there is a potential of an even larger truck stop in that area. She said the engineering group TCC hired seemed to be very competent.

Audience Comments:

None.

The Board recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0077

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to approve the agenda in its entirety, including the two corrected resolutions. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse said she forgot to mention earlier that she is part of Leadership of Clark County and they are accepting donations for a list of items. She will put the list on the third floor so if people want to donate, they can.

Authorize Contract with Fazio Color Shop, Inc.

Commissioner Rittenhouse moved, per the request of the Buildings and Grounds Director, to authorize a contract with:

Organization Name: Fazio Color Shop, Inc.

Organization Address: 1020 South Limestone Street, Springfield, Ohio 45505

Contract Amount: Not to exceed \$49,000.00

Funding Source(s): General Fund

Purpose: As needed floor coverings and window blinds, with installation

Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0079 JFSC file

Authorize Contract Amendment #3 with Northwoods Consulting Partners, Inc.

Commissioner Rittenhouse moved, per the request of the Department of Job and Family Services Director, to authorize contract amendment #3 with:

Organization Name: Northwoods Consulting Partners, Inc.
Organization Address: 5200 Rings Road, Dublin, Ohio 43017

Amendment Amount: \$ 64,852.00 **New Contract Amount:** \$261,337.00

Funding Source(s): Shared Administrative Dollars

Purpose of Amendment: To extend the contract for an additional year

Purpose of Contract: To provide Gold Level software maintenance and support

Amendment Effective Date: March 1, 2023 **Original Effective Date:** March 1, 2020

Further move to authorize the County Administrator to execute the contract amendment and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Corrected Resolution 2023-0080 SHRC file

Authorize Law Enforcement Contract with Mad River Township

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to authorize a contract with:

Organization Name: Mad River Township

Organization Address: 260 East Main Street, Enon, Ohio 45323

In the amount of: \$122,776.98 (income)

Purpose: Law Enforcement services (one full-time deputy)
Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0081 SHRC file

Authorize Fire and EMS Dispatching Contract(s) with Harmony Township

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to authorize a contract(s) with:

Organization Name: Harmony Township
In the amount of: \$18,480.00 (income)

Effective Dates: January 1, 2023 through December 31, 2023

Further move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Corrected Resolution 2023-0082 CDDB file

Instruct Clerk to Advertise for Bids for New Carlisle Smith Park Year-Round Shelter House Project

Commissioner Rittenhouse moved, per the request of the Community and Economic Development Director, to instruct the Commission Clerk to advertise for bids for the "New Carlisle Smith Park Year-Round Park Shelter House Design-Build" Project. Said bids will be opened in public session on Thursday, February 23, 2023 at approximately 10:30 a.m., at Clark County Commission Offices, Springview Government Center, 3130 East Main Street, Springfield, Ohio 45503. It is noted that bids are due in the County Commission office at the above address no later than 10:30 a.m., on Thursday, February 23, 2023

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0083 SHRG file

Authorize Grant Submission Office of Criminal Justice Services

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to authorize grant submission of the following:

Grant: 2023 Local Law Enforcement Crime Gun Intelligence Center Integration

Initiative

Grantor: Department of Justice / Bureau of Justice Assistance

Funding Amount: \$699,000.00

Purpose: Address fire-arm related crimes & forensics through the establishment of a CGIC

Grant Effective Dates: October 1, 2023 through October 1, 2026

Further move to authorize the County Administrator to execute the grant submission and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0084 SHRG file

Accept Grant Agreement with Office of Criminal Justice Services

Commissioner Rittenhouse moved, per the request of the Sheriff's Office, to accept the following:

Grantor: Office of Criminal Justice Services

Amount Funding: \$639,691.00

Purpose: Retention Bonuses & Violence Reduction

Effective Dates: June 1, 2022 through June 1, 2023

Further move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0085 ISDP file

Authorize Acceptable Use Policy for Clark County Public Safety Users

Commissioner Rittenhouse moved, per request of the IS Director and 911 Communications Director, to authorize the Acceptable Use Policy (AUP) for all Clark County Public Safety Users. This AUP will apply to all Public Safety users accessing network resources provided by Clark County.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0086 BJFP file

Approve Payment #8 to ArmCorp Construction, Inc.

Commissioner Rittenhouse moved, to approve the following payment #8:

Payment to: ArmCorp Construction, Inc.

Address: 8511 State Route 703, Celina, Ohio 45822 Services: Pay App #8 period ending November 30, 2022

Project: Home Road Renovation
Funding Source(s): 2020/PCSA - Levy
Amount: \$155,414.27

Retainage: \$ 6,605.20 (Retainage held to date \$105,324.58)

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0087 BJFP file

Approve Payment #9 to ArmCorp Construction, Inc.

Commissioner Rittenhouse moved, to approve the following payment #9:

Payment to: ArmCorp Construction, Inc.

Address: 8511 State Route 703, Celina, Ohio 45822 Services: Pay App #9 period ending December 31, 2022

Project: Home Road Renovation **Funding Source(s):** 2020/PCSA - Levy

Amount: \$423,023.94

Retainage: \$ 0.00 (Retainage held to date \$105,324.58)

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0088 COMP file

Approve Payment #2 to Arcon Builders, Ltd.

Commissioner Rittenhouse moved to approve the following payment #2:

Payment to: Arcon Builders, Ltd.

Address: 7284 Alternate State Route 49, Arcanum, Ohio 45304

Services: Payment #2 General Contract
Project: Fair Board Office Building
Funding Source(s): ARPA/ Standard Allowance

Amount: \$73,140.00

Retainage Held By: Park National Bank

Retainage: \$ 6,360.00 (Retainage withheld to date \$17,000.00)

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0089 FIN* file

Authorize Closure of Funds

Commissioner Rittenhouse moved, to authorize the following:

WHEREAS, County Emergency Preparedness Fund (Fund 1272), Local Law Enforcement Fund (Fund 1281), Children's Trust Fund (Fund 2720), and South Vienna Development Project Fund (Fund 4600) were established to properly account for receipting revenues and processing expenditures associated with specific projects; and,

WHEREAS, the projects have thus been closed out and the remaining balances of \$0.43 in Fund 1272. \$3.79 in Fund 1281, \$1.00 in Fund 2720, and \$0.09 in Fund 4600 are deemed insignificant; and,

WHEREAS, Clark County wishes to close these funds and move the remaining balances to the General Fund.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners, that:

The Board of County Commissioners authorizes the closure of these funds and the transfer of remaining balances to the General Fund.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0090 FINO file

Authorize Salary/Wage Adjustment

Commissioner Rittenhouse moved, upon recommendation of the County Administrator, to authorize a 4% salary/wage adjustment for all non-collective bargaining unit employees that report to the Board of Clark County Commissioners as the Appointing Authority or Co-Appointing Authority. Said adjustments shall begin on

January 9, 2023 for employees on a one-week delay pay schedule and on January 8, 2023 for employees on a two-week delay pay schedule.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0091 FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. Number 230026458 Reason: Inspect	Fund MV> (Engineer) ion on Underwater Bridge	Vendor Stantec Consultants	Date 1/13/23	Purchase Amount \$7,411.00
	General (Probate) e reimbursement for service chase order depleted.	Connie Estep ce made on Incompetent Gua	12/29/22 ordianships f	\$ 52.50 for December 2022. Funds
230026444 Reason: Cleanin	General (B&G) ag supplies for the jail.	Lawson Products	1/4/23	\$1,040.25
230026505	General (Coroner)	Ohio State Coroners	1/17/23	\$3,701.00
Reason: 2023 A	nnual Membership dues.	Association		
230026255 Reason: Previou	Family Trmt. Ct. (Juv.) as purchase order was liqu		12/31/22	\$ 35.00
220025764 Reason: Purchas	•	Brooke Wagner TH client for apartment depor		\$ 101.59
	General (Probate) depleted for 2022. Servic	Scott Bellinger es for counsel.	12/16/22	\$ 75.00
		Henschen & Assoc., Inc. perless process, scanning, an	1/3/23 d emailing.	\$ 745.00 Funds depleted at 2022
	General (B&G) ency service call at AB Gr	Advanced Mechanical aham Building for HVAC.	12/27/22	\$1,585.00

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0092 ENGO file

Mileage Certification Ohio Department of Transportation

Commissioner Rittenhouse moved, per the request of the County Engineer, to acknowledge and certify the County's total road mileage of 308.022 miles for the year 2022.

Agreement with: Ohio Department of Transportation

Purpose: Annual County Highway System Mileage Certification

Effective Dates: January 1, 2023

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0093 BRDP file

Re-Appoint Member(s) to the County Planning Commission

Commissioner Rittenhouse moved to re-appoint the following member(s) to the County Planning Commission:

Name:Effective Date:New Expiration Date:Jo AndersonJanuary 1, 2023December 31, 2025

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0094 UTLO file

Authorize Placement on Tax Duplicate for Uncollected Water and Sewer Use Charges

Commissioner Rittenhouse moved, per the request of the Director of Utilities, to certify to the Auditor, as required by Sections 6117.02 and 6103.02 O.R.C. for placement on the 2023 real property tax list and duplicate against the following property:

Property Owner: Jordan D. Stacy

Address: 6913 Dayton Springfield Road, Enon, Ohio 45323

1800500001408022 Mad River Township

Amount: \$1,076.42

Comments: Sewer only, Place on tax duplicate

Property Owner: Arlene F. Hilling

Address: 517 Neosha Avenue, Springfield, Ohio 45505

3000700032214010 Springfield Township

Amount: \$1,162.39

Comments: Sewer only, Place on tax duplicate

Property Owner: Maxine R. Stevens

Address: 431 Lyle Avenue, Springfield, Ohio 45505

3000700032208005 Springfield Township

Amount: \$1,162.39

Comments: Sewer only, Place on tax duplicate

Property Owner: Mildred Ray

Address: 142 Highview Avenue, Springfield, Ohio 45505

3000700032212021 Springfield Township

Amount: \$1,162.39

Comments: Sewer only, Place on tax duplicate

Property Owner: Jerry Wayne Price

Address: 820 Spring Lake Circle, Enon, OH 45323

2101000005800020 Mad River Township

Amount: \$ 526.61

Comments: Sewer only, Place on tax duplicate

Property Owner: John Booth

Address: 2834 Oletha Avenue, Springfield, Ohio 45505

3000700032403011 Springfield Township

Amount: \$2,632.52

Comments: Sewer only, Place on tax duplicate

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0095 TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s) to approve the following travel allowances.

Dept.	Name	Purpose	Place	Date	Cost
BOCC	S. Rittenhouse	CCAO Training	Columbus, OH	2/27-28/23	\$ 250.00
Comm. Dev.	E. Harris, J.A. Dietz	ICSC Conference	Las Vegas, NV	5/21-24/23	\$5,172.00
Juv. Ct.	Admin. Staff	Civil Treatment Workplace	Columbus, OH	3/8/23	\$ 293.00

By:_

Lowell R. McGlothin

Commission Clerk